

**School Governing Board Committee**

**(aka *Advisory Council*)**

**Draft Minutes**

**Wednesday, September 27, 2017, 5:30pm**

**6050 N Invergordon Rd., Paradise Valley, AZ 85253**

**Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Montessori Academy Charter School that the School Governing Board Committee's regularly scheduled meeting is open to the public on Wednesday, September 27, 2017, 6050 N Invergordon Rd., Paradise Valley, AZ 85253.**

1. Call to Order at 5:37 p.m. by Jennifer Dunn.
2. Record Member Attendance – Kara Tustin, Jennifer Dunn, George Wood, Debra Berkey, Jeffery Trent, and Maieta Clark. Executive Board Member – Juli Newman.
3. Initial call to public- Non agendized item: Jennifer Dunn stated the speed limit sign isn't working. Juli Newman communicated she will contact the Town of Paradise Valley to open the door to discussion. Jennifer Dunn would like to address the "animal" policy of the school; specifically having a teacher's dog visit. It was agreed it will be looked into and agendized if needed. Kara Tustin and Jennifer Dunn would like to agendize parent education as they would like to see more parents understanding the deeper benefits of a Montessori education. The Director of Education is in charge of parent education. It was suggested that they talk with her before adding this item to the agenda.
4. Acknowledgments/Introductions – Jennifer Dunn acknowledged Maieta Clark and her efforts around the campus.
5. Old Business
  - a. Juli Newman explained that the school has a new IT company - 365 Managed IT. They have made recommendations for improvements to the infrastructure, which administration has acted upon. The investment has shown tremendous gain around campus already. They are intelligent, thoughtful, helpful, and knowledgeable. They have experience with Chrome books, Google Suite, upgrades, large overhauls, etc., all of which will be written in a new Technology Plan.
  - b. There is a waitlist for the Toddler Program as well as a waitlist for those wanting to transition their toddlers into all day program. Administration is seeking staff to keep ratio on point for extended day.
  - c. Mr. Case has begun the introductions of a philanthropist, Michelle, with a Montessori background, to Mrs. Newman, to open discussions of Grant proposals et al. She will be on campus at 9 am October 18<sup>th</sup> for a tour and meeting to discuss possibilities.
6. New Business

- a. George Wood moved to table the nomination and election of Vice Chairman. Motion was seconded by Debra Berkey. Approved 6-0.
  - b. All members were in support of the Brick Campaign; pending bids on re-do of patio as well as cost of bricks, and other finite details. Jennifer Dunn will assist in perfecting the flyer.
  - c. Notebooks for new board members were dispersed and old board members were given updated information. Middle School handbook in final stages of revision for disbursement in next meeting.
7. Executive Board Report – Juli Newman – George Wood moved to table the Financials discussion until the following meeting. Debra Berkey seconded the motion. October meeting will have the discussion of August and September financials. Approved 6-0. Juli Newman reported that the Bond is in final stages of approval. It is due to close end of October.
8. Review and approval of minutes for August and September will be agendaized for the next meeting.
9. Call to the public:
  - a. A discussion was had regarding a communication board for parents with a central location to read hard copies of all happenings at our campus. Two-fold purpose: keep the school office desk clutter free, promote community via communication.
10. Adjournment 6:30pm – George Wood moved to adjourn. Debra Berkey seconded. Approved 6-0

The next REGULAR Advisory Council meeting will be held October 25, 2017, 5:30pm at 6050 N Invergordon Rd, Paradise Valley, AZ 85253, in Room 11 or other such accommodations as may be appropriate. If members interested in attending desire telephone call-in information, please submit such request in writing to the Secretary at least 48 hours prior to the meeting time so that we may ensure a quorum, to the extent possible.

Submitted by Maieta Clark, Secretary, September 28, 2017.