

**Montessori Academy**  
**Governing Board Committee**

**Meeting Minutes**

**Wednesday, March 22, 2017, 5:30 PM**

**6050 N Invergordon Rd, Paradise Valley, AZ 85253 Room 11**

1. Call to order
  - a. 5:37pm
2. Record Member Attendance (roll-call or observed)
  - a. Voting Members: Dr. George Wood, Nicholas Toronto, Maegan Dixon, Debra Berkey , Jennifer Dunn, Kara Tustin, Dr. Jeffery Trent, Henri Cournand (telephonic): quorum present.
  - b. Absent: none
  - c. Non-Voting Member(s) present: Juli Newman, Krista Cross (Executive Board Representatives)
3. Initial Call for Public Comment on Agendized and Non-Agendized Items (two-minute limit per speaker/topic)
  - a. None
4. Acknowledgments/Introductions – Introductions of all members and public present were conducted. All public was welcomed. Maegan Dixon acknowledged Juli Newman and Krista Cross for all the time and effort they have been giving to the school. Jennifer Dunn acknowledged the staff for an exceptional “Move up Day” experience. Maegan Dixon acknowledged Jennifer Dunn and Kara Tustin for their work on POMA and creating a parent group/forum.
5. Old Business (actual visitation order to be determined by the Chair)
  - a. Review/Approval of February 15, 2017 meeting minutes – Jeffery Trent moved to accept the minutes as presented, Jennifer Dunn seconded. Approved 8-0.
  - b. Advisory Council Involvement- Nick moved to table this discussion. Maegan Dixon seconded. Approved 8-0.
  - c. Events:
    - i. Science Fair: Debra Berkey and Maegan Dixon explained Science Fair for K-8<sup>th</sup> grade students on March 1<sup>st</sup>. There were ten first place winners qualifying for the State Fair.

- ii. The school will exhibit their art at the Town Hall for a month beginning with a reception with the Town Council and Mayor on April 23, 2017.
  - iii. AIMS and AZMerit tests begin the last week of March. This year the AZMerit will be a computerized version. Teachers are receiving training to proctor the tests. (3<sup>rd</sup>-8<sup>th</sup>)
- 6. New Business (actual visitation order to be determined by the Chair)
  - a. State of the School Address was facilitated by Juli Newman. The visual presentation is attached.
    - i. Topics with discussion included fundraising needs, volunteering, and parent communication/education. The AC will look into these topics more when designing the strategic plan and developing the parent group. The parent survey may provide additional information.
- 7. Executive Board Report: Krista Cross
  - a. Krista Cross assured the AC that the Executive Board is aware and appropriately processing an ongoing and exceptional discipline/behavior issue. We continue to abide by FAPE laws and are working with parents. The Executive Board is also reviewing our Teacher Evaluation Framework and may have revisions for FY18. She also explained the “whole child approach” – Montessori Philosophy.
  - b. Appointments to the Advisory Committee
    - i. None - The Executive Board is accepting resumes at this time for one open position. The Advisory Council also needs to find a Secretary.
- 8. Final Call for Public Comment on Agendized and Non-Agendized Items (two-minute limit per speaker/topic)
  - a. Developing a comprehensive plan for Fundraising was mentioned and will be included in the strategic planning process.
  - b. Comparisons between schools were discussed. This will also be noted as a topic in parent education.
- 9. Set date for next School Governing Board Committee meeting. (typically 3rd Weds of a month)
  - a. Regular Meeting has been set for April 19, 2017.
- 10. Adjournment
  - a. Jeffery Trent moved to adjourn. Debra Berkey seconded. Approved unanimously. Meeting adjourned at 6:40pm.

The next Advisory Council meeting will be held April 19, 2017 at 5:30pm at 6050 N Invergordon Rd, Paradise Valley, AZ 85253, in Room 11 or other such accommodations as may be appropriate. If members interested in attending desire telephone call-in information, please submit such request in writing to the Secretary at least 48 hours prior to the meeting time so that we may ensure a quorum, to the extent possible.

Submitted by Juli Newman, Interim Secretary Revision "A": March 24, 2017