

**Montessori Academy**  
**Governing Board Committee**  
**DRAFT Meeting Minutes**

**Wednesday, October 26, 2016, 5:30 PM**

**6050 N Invergordon Rd, Paradise Valley, AZ 85253 Room 11**

1. Call to order
  - a. 5:41pm by Chairperson George Wood
2. Record Member Attendance (roll-call or observed)
  - a. Voting Members: George Wood, Nick Toronto, Henri Cournand, Maegan Dixon, Debra Berkey , Jeffrey Trent; quorum present (6of 7)
  - b. Absent: Jennifer Dunn
  - c. Non-Voting Member(s) present: Wanda Wright and Juli Newman(Executive Board Representatives)
3. Initial Call for Public Comment on Agendized and Non-Agendized Items (two-minute limit per speaker/topic)
  - a. None
4. Acknowledgments/Introductions (Open Floor for Council Members)
  - a. Welcome to new member Henri Cournand. Acknowledgment to Principal Newman for her active and effective delegation.
5. Old Business (actual visitation order to be determined by the Chair)
  - a. Review/Approval of September 21, 2016 meeting minutes – Nicholas Toronto moved to accept the September 21, 2016 minutes as written, Henri Cournand seconded, passed 6-0.
  - b. Status Check of Strategic Plan – No sub-committee has been formed. It was decided that Juli Newman will be tasked to send out a survey to all stakeholders covering the following areas: Facilities, Communication, Education, Community outreach/partnerships. Survey results will be reviewed at the next meeting and a plan for the development of the new plan will be discussed and scheduled. Juli Newman will email the existing plan to all members.
  - c. Cameras- Maegan moved to table the discussion and action. Debra Berkey seconded, passed 6-0.
  - d. AFR- After much explanation and discussion, it was discovered that the wrong paperwork was handed out (budget vs. AFR). Jeffrey Trent moved to table. Nicholas Toronto, seconded, passed 6-0. Juli Newman will email the correct report. Juli Newman will request that Bob Brown, the offsite accountant attend the next meeting to explain the school's

financials and the AFR. The AFR has been submitted to the state on time. Revisions can be made at a later date, as needed.

6. New Business (actual visitation order to be determined by the Chair)
  - a. Review status of near term events
    - i. Hometown Fair – Approximate profit \$5,000. Excellent fair, lower attendance than last year. Room Parents and committee members are meeting this week for a wrap up and to plan for next year. The Timeline of Lifer Parade is on October 31, 2016 at 9:00am. Nation Celebration is on November 18, 2016. Turkey Trot – a mile fun run is on November 22, 2016. Book Fair is in December. Juli Newman reported that more volunteers are needed. When the committee develops a new strategic plan, they must consider how to activate all parents – not just the same group.
  - b. Nominations – no nominations for Secretary at this time. Henri Cournand moved to table. Jeffrey Trent seconded, passed 6-0
7. Executive Board Report
  - a. Financials for September were presented by Wanda Wright. There is a request for budget to actuals.
  - b. Juli Newman requested feedback on the possibility of increasing the ECA fee from \$1000 to \$1600 – with the extra \$600 being credited to 0 by volunteering 30 hours. This would apply to only one child per family. The current rate of volunteering is \$20 per hour (30 hours X \$20 = \$600). It would not change anything, except to help parents track volunteer hours and be accountable for volunteer hours. All agreed that this would be a good plan to consider and would like the Executive Board to take it under recommendation.
  - c. There are no appointments to the Advisory Committee. The Executive Board is accepting resumes at this time.
8. Final Call for Public Comment on Agendized and Non-Agendized Items (two-minute limit per speaker/topic)
  - a. None
9. Set date for next School Governing Board Committee meeting. (typically 3rd Weds of a month)
  - a. George Wood reminded the council that the next scheduled AC meeting is November 16, 2016 at 5:30, and no further discussion is needed.
10. Adjournment
  - a. Maegan Dixon moved to adjourn. Debra Berkey seconded. Approved unanimously. Meeting adjourned at 6:55pm.

The next Advisory Council meeting will be held November 16, 2016 at 5:30pm at 6050 N Invergordon Rd, Paradise Valley, AZ 85253, in Room 11 or other such accommodations as may be appropriate. If members interested in attending desire telephone call-in information, please submit such request in

writing to the Secretary at least 48 hours prior to the meeting time so that we may ensure a quorum, to the extent possible.

Submitted by Juli Newman, Interim Secretary Revision "A": October 31, 2016