

Montessori Academy
Governing Board Committee
DRAFT Meeting Minutes
Wednesday, August 17, 2016, 5:30 PM
6050 N Invergordon Rd, Paradise Valley, AZ 85253 Room 11

NOTICE OF PUBLIC MEETING

1. Call to order
 - a. 5:31pm by Chairperson George Wood
2. Record Member Attendance (roll-call or observed)
 - a. Voting Members: George Wood, Nick Toronto, Jennifer Dunn, Maegan Dixon, ; quorum present (4 of 5)
 - b. Absent: Dr. Trent
 - c. Non-Voting Member(s) present: Juli Newman (Executive Board Representative)
3. Initial Call for Public Comment on Agendized and Non-Agendized Items (two-minute limit per speaker/topic)
 - a. None
4. Acknowledgments/Introductions (Open Floor for Council Members)
 - a. Jennifer Dunn acknowledged the entire staff for making the first days of school excellent and getting so much work done. The environment is so peaceful!
 - b. Juli Newman acknowledged the entire staff for their dedication!
5. Old Business (actual visitation order to be determined by the Chair)
 - a. Review/Approval of July 2016 meeting minutes – George Wood moved to table, Meagan Dixon seconded, passed 4-0.
 - b. Status Check of Strategic Plan – Continue discussions on specific strategy areas, and seek to call for specific motions where applicable and appropriate
 - i. Review Progress on Three Key Goals – Administration
 - Juli Newman stated that a new brochure is almost completed

- Juli Newman reviewed the facility projects that were completed over the summer. Painting of doors is in progress and Room 3 renovation is complete. Maintenance is ongoing.
- c. Review High School Planning Status – Administration
- Juli Newman passed out an overview of the proposed High School Plan. Nick Toronto asked to include more Honors classes. Juli will form a committee to look into expansion and alternatives to some of the classes. The High School Proposal should be ready for submission by December 2016 or sooner.
- d. Review of Charter Renewal- Administration
- Juli Newman reported that the charter has been renewed for an additional fifteen years.
6. New Business (actual visitation order to be determined by the Chair)
- a. Review status of near term events
- i. Hometown Fair – October 22, 2-6pm is in planning stages
 - ii. Room Parents are all in place and working on Hometown Fair Booths and Auction/Dinner Baskets
- b. Cameras – Meagan Dixon
- i. Meagan Dixon brought the following concern to the Board: What is the policy for after hours, school events, in regards to taking pictures/videos of other students? Students were observed taking pictures with no supervision at the past talent show and joking that they were going to put it on the Internet. The current internet policy was read. There are also legal questions regarding cyber bullying. Juli Newman stated that as Principal she can intervene if the action impacts the school or education of any student. Meagan will create a draft policy to be reviewed at the next meeting regarding use of digital media/cyber bullying.
 - ii. Juli Newman was asked to find out how long our campus cameras keep data.
- c. Trip Chaperones- Meagan Dixon
- i. George Wood moved to adopt the draft policy effective 8-17-16 and to be reviewed 9-21-16: One parent/guardian per family is permitted to chaperone on any given field trip with the following exceptions: behavior concerns, medical concerns, shortage of volunteers, as deemed necessary by the school administration. Nick Toronto seconded. Discussion: review of the school's vision and mission, fostering independence, it is nice to have too many volunteers – in this case we need to make sure everyone has an

opportunity to participate. The school needs to do a better job, by program level, of communicating about field trips and the purpose of the trips (with extra emphasis on 4th and 7th grade) The more parents the better, unless it impacts the fostering of independence. Chaperones must be given assignments. Family Campout is an option to include more parents – but not as a lesson – more of a community event. Passed 4-0.

7. Executive Board Report

- a. **Out of Order (per chairperson)** – The resignations of Traci Penman and George Quebbeman were accepted with great appreciation for their years of contribution.

8. Final Call for Public Comment on Agendized and Non-Agendized Items (two-minute limit per speaker/topic)

i. None.

9. Set date for next School Governing Board Committee meeting. (typically 3rd Weds of a month)

- a. George Wood reminded the council that the next scheduled AC meeting is September 21 at 5:30, and no further discussion is needed.

10. Adjournment

- a. George Wood offered a motion to adjourn. Nick Toronto seconded. Approved unanimously. Meeting adjourned at 6:55pm.

The next Advisory Council meeting will be held September 21, 2016 at 5:30pm at 6050 N Invergordon Rd, Paradise Valley, AZ 85253, in Room 11 or other such accommodations as may be appropriate. If members interested in attending desire telephone call-in information, please submit such request in writing to the Secretary at least 48 hours prior to the meeting time so that we may ensure a quorum, to the extent possible.

Submitted by Juli Newman, Interim Secretary Revision "A": August 20, 2016